Operations Committee Agenda

Coatesville Area Senior High School Auditorium

November 14, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON:	Brenda Geist	
BOARD MEMBERS:	Laurie Knecht and Dean Sny	der
ADMINISTRATION:	Dr. Cathy Taschner	
CALL TO ORDER:		
APPROVAL of MINUTES		
THE THE OF WHITE TES		
Approval of the October 10,	2017 Operations Committee meetin	g minutes. (Enclosure)
Motion:	Second:	Vote:

AGENDA ITEMS

A. Request to Waive Fees – 5 Mile Red Run Challenge – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$807 from the Coatesville Girls' and Boys' Soccer and Cross Country teams to use facilities at Scott Middle School for the Coatesville Red Run Challenge 5 Mile Run and 1 Mile Walk on December 2, 2017 [December 9th Rain Date], as presented. (Confidential Enclosure)

B. Y.M.C.A. Power Scholars Academy Camp – Reeceville Elementary School

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$27,200 for use of Reeceville Elementary School from June 24, 2018 to August 17, 2018, as presented. (*Confidential Enclosure*)

C. Request to Waive Fees - 39th Annual School Bus Safety Competition – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$1,958.50 for the Chester County Transportation Association 39th annual School Bus Safety Competition at C.A.S.H.S. on April 21, 2018, as presented. (*Confidential Enclosure*)

D. CASD Organizational Chart

RECOMMENDED MOTION: That the Board of School Directors approves the organizational chart.

E. Request to Waive Fees – Y.M.C.A. Camp Brandywine Day Camp – Receville Elem. School RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$40,590 to use Receville Elementary School for the YMCA Camp Brandywine Day Camp from June 11th thru August 24th, 2018, as presented. (*Confidential Enclosure*)

Operations Committee Agenda November 14, 2017 Page #2

INFORMATIONAL ITEM(S)

- GCA Report
- Gateway Project
- Presentation by David Schrader, The Schrader Group
- Food Service Reimbursement/Participation Report for the month ending October 31, 2017 (Enclosure)

OLD BUSINESS		
NEW BUSINESS		
PUBLIC COMMENT		
ADJOURNMENT		

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

November 14, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON:
ROARD MEMRERS.

Stuart Deets

BOARD MEMBERS:

James Hills and Tom Siedenbuehl

ADMINISTRATION:

Dr. Cathy Taschner

CALL TO ORDER:

APPROVAL	of MINUTES
----------	------------

Approval of the October 10, 2017 Fin	ance Committee meeting minutes.	(Enclosure)
Motion:	Second:	Vote:

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

- B. Servocity Scholarship for Raiderbots #13669 Robotics Club
 - **RECOMMENDED MOTION:** That the Board of School Directors accepts a \$500 scholarship from Servocity to be used for online purchasing of competition materials for the Intermediate High School Robotics team for the First Tech Challenge Competitions. (*Confidential Enclosure*)
- C. C.A.S.H. Sports Hall of Fame Donation Coatesville Area Intermediate High School Library RECOMMENDED MOTION: That the Board of School Directors accepts a monetary donation in the amount of \$600 to be used by the Coatesville Area Intermediate High School Library.
- D. <u>CCRES Grant Makerspace in Library South Brandywine Middle School</u>

 RECOMMENDED MOTION: That the Board of School Directors accepts the grant award of \$5,000 from the CCRES Board of Directors to support Makerspace in Library at South Brandywine

Middle School. (Confidential Enclosure)

E. Humanus Agreement for Staffing Services

RECOMMENDED MOTION: That the Board of School Directors approves the Agreement for Staffing Services between Humanus Corporation and CASD, as presented. (*Confidential Enclosure*)

- F. Service Master Contract Extension
 - **RECOMMENDED MOTION:** That the Board of School Directors approves the extension of the Service Master contract for a [2] two-year period of time. (*Confidential Enclosure*)
- G. Confidential Settlement Agreement and General Release Employee 000017-001

 RECOMMENDED MOTION: That the Board of School Directors approves the Confidential Settlement Agreement and General Release for employee 000017-001. (Confidential Enclosure)

Finance Committee Agenda November 14, 2017 Page #2

H. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

I. American Education Week - Free Thanksgiving Lunch for Teachers

RECOMMENDED MOTION: That the Board of School Directors approves the provisions for teachers to receive a free Thanksgiving lunch during American Education Week.

INFORMATIONAL ITEM(S)

- RBC Capital Presentation Mike Lillys
- Enrollment Reports for the month ending October 31, 2017 (Enclosure)

OLD BUSINESS	
NEW BUSINESS	
PUBLIC COMMENT	
ADJOURNMENT	

Education Committee Agenda

Coatesville Area Senior High School Auditorium

November 14, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: BOARD MEMBERS: ADMINISTRATION: CALL TO ORDER:	Deborah Thompson James Hills and Ann Wuertz Dr. Cathy Taschner		
APPROVAL of MINUTES			
Approval of the October 10, 2017 Education Committee meeting minutes. (Enclosure)			
Motion:	Second:	Vote:	

AGENDA ITEMS

- A. 2018 Ski Club Vermont Trip
 - **RECOMMENDED MOTION:** That the Board of School Directors approves the 2018 Ski Club trip to Vermont, as presented. (*Confidential Enclosure*)
- B. <u>Varsity Boys' Basketball Team Sunday Game</u>

 RECOMMENDED MOTION: That the Board of School Directors approves the participation in a regular season game on Sunday, as presented. (*Confidential Enclosure*)
- C. Overnight PIAA State Championships / Overnight Out-of-State National Championships
 RECOMMENDED MOTION: That the Board of School Directors approves the overnight and out-of-state participation in wrestling, swimming and diving, girls' and boys' indoor and outdoor track and field, baseball and softball, as presented. (Confidential Enclosure)
- D. <u>Course Selection Handbooks Grades 9-12</u>
 RECOMMENDED MOTION: That the Board of School Directors approves the course selection handbooks for grades 9 through 12.
- E. Student Services Chester County Intermediate Unit
 RECOMMENDED MOTION: That the Board of School Directors approves the Special
 Education Services with the Chester County Intermediate Unit, as presented. (Confidential
 Enclosure)
- F. Valley Forge Educational Services Contract Student 60000563

 RECOMMENDED MOTION: That the Board of School Directors approves the Independent Contractor's Contract with Valley Forge Educational Services for student 60000563, as presented. (Confidential Enclosure)
- G. Overnight / Out-of-State Varsity Wrestling Meet
 RECOMMENDED MOTION: That the Board of School Directors approves the request for an overnight / out-of-state wrestling meet, as presented. (Confidential Enclosure)

H. The Timothy School - Independent Contractor's Contract

RECOMMENDED MOTION: That the Board of School Directors approves the Independent Contractor's Contract with The Timothy School for the following students: (Confidential Enclosure)

10002887	10011163
10006642	10011233
10006765	10011675
10007861	10013478
10008080	10013900

I. Confidential Release and Settlement Agreement – Student 10003431

RECOMMENDED MOTION: That the Board of School Directors approves the Release and Settlement Agreement for student 10003431, as presented. (*Confidential Enclosure*)

J. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

> Delaware County Community College effective November 2017 until December 2017

Student <u>Cooperating Teacher</u> <u>Location</u>

Brenda Castillo Wendy Clark East Fallowfield ES

> West Chester University effective November 2017 until December 2017

StudentCooperating TeacherLocationJohn CasperAshley HerrSouth Brandywine MSTyler FirestineCari JonesEast Fallowfield ES

West Chester University effective January 2018 until May 2018

Cooperating Teacher Location Student North Brandywine MS Lauren Gibb Nicole Geraci Friendship Elementary Danielle Keller Bill Leyden Patience Kaltenbach Friendship Elementary Danielle Leach Friendship Elementary Peggy Hager Theresa Morris Caln Elementary Jamie Burns Todd Cooper

Victoria Salamone Leila Griggs King's Highway Elementary

Julie Dieffenbach Lynn Stover East Fallowfield Elementary

Education Committee Agenda November 14, 2017 Page #3

INFORMATIONAL ITEM(S)

- CPM Update
- Charter School Update Jason Palaia
- Educational Data Presentation Rita Perez
- Discipline, Community & Compliance Task Force Update Rita Perez
- CCRES Grant Proposal Makerspace in Library @ South Brandywine Middle School
- Center for School and Professional Excellence Rita Perez and Gary Fredericks

OLD BUSINESS		
NEW BUSINESS		
PUBLIC COMMENT		
ADJOURNMENT		

Policy Committee Agenda Coatesville Area Senior High School Auditorium

November 14, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: BOARD MEMBERS: ADMINISTRATION: CALL TO ORDER:	Ann Wuertz Bashera Grove and Tom Siede Dr. Cathy Taschner	enbuehl
Approval of the October 10.	2017 Policy Committee meeting min	uites (<i>Enclosure</i>)
Motion:	, and the second	
AGENDA ITEMS		
INFORMATIONAL ITEM	(S)	
OLD BUSINESS		
NEW BUSINESS		
PUBLIC COMMENT		
ADJOURNMENT		

HUMAN RESOURCES REPORT

November 14, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Lisney, Mark, Teacher for Coatesville Area Senior High School. Letter Dated: 11/6/2017. Reason: Retirement. Effective: 1/5/2018.
- 2) McClure, William, Mathematics Teacher for North Brandywine Middle School. Letter Dated: 10/31/2017. Reason: Personal. Effective: 1/1/2018.

b. NON-CERT

1) Kummerer, Debra, E-School Plus Support for the Coatesville Area School District. Letter Dated: 10/23/2017. Reason: Retirement. Effective: 12/22/2017.

c. CATSS

1) Kumar, Deepika, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Letter Dated: 10/30/2017. Reason: Personal. Effective: 10/30/2017.

d. EXTRA DUTY

- 1) Bonner, Michael, Assistant Wrestling Coach for the Coatesville Area High School Campus. Letter Dated: 11/6/2017. Reason: Personal. Effective: 11/6/2017.
- 2) Cheung, Kisha, 7th Grade Girls' Basketball Coach for North Brandywine Middle School. Letter Dated: 10/25/2017. Reason: Personal. Effective: 10/25/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Beegle, Bernard Scott, Long Term Substitute Mathematics Teacher for Coatesville Area Intermediate High School. Posted: 10/5/2017. Salary: \$44,933 (pro-rated). Level: B. Step: 2. Temporary Substitute Employee Contract. Degree: BS—Education, West Chester University. Certification: Mathematics 7-12. Effective: 11/13/2017—6/8/2018. SP4: Approved. Pending 168 Forms.
- 2) Hubiak, Katya, Special Education Teacher for South Brandywine Middle School. Posted: 7/6/2017. Salary: \$52,733 (pro-rated). Level: M. Step: 6. Professional Employee Contract. Degree: BA—Elementary/Special Education, La Salle University. MA—Education Reading Specialist, Cabrini College. Certification: Elementary K-6, Special Education PK-12, Reading Specialist PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

3) Pandosh, Elizabeth, Kindergarten Teacher for Friendship Elementary School. Posted: 10/5/2017. Salary: \$63,933 (pro-rated). Level: M. Step: 12. Professional Employee Contract. Degree: BS—Elementary Education and Environmental Science, Neumann University. MS—Educational Leadership, Neumann University. Certifications: Elementary K-6, Environmental Education PK-12. Effective: 11/27/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

1) Bergen, Meredith, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Barnes, John, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Black, Barbara, Title 1 Tutor for Rainbow Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Bonner, Michael, Assistant Wrestling Coach for South Brandywine Middle School. Posted: 9/27/2017. Salary \$2,347.25 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 4) Buckwash, Nichol, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Burns, Jamie, Title 1 Tutor for Caln Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Chidester, Kathleen, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 7) Dainty, Jay, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 8) Eberly, Rebecca, Substitute Cross Country Coach for the Coatesville Area High School Campus. Salary: \$1,125.50. Effective: 10/16/2017—11/4/2017. SP4: Approved. Pending 168 Forms.
- 9) Farley, Patricia, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 10) Ferretti-Smith, Renee, Title 1 Tutor for Rainbow Elementary School. Posted 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 11) Frederick, Amanda, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 12) Fulmer, Kimberly, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

- 13) Giunta, Nicklous, 8th Grade Wrestling Coach for South Brandywine Middle School, North Brandywine Middle School, and Scott Middle School. Posted: 8/25/2017. Salary: \$2,077.13. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 14) Gunlefinger, Margaret, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 15) Haitz, Heather, Mentor for Biology Teacher Kelleman, Timothy for the Coatesville Area Intermediate High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 16) Harre, Maureen, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 17) Hicks, Linda, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 18) Hill-Kimes, Denise, Title 1 Tutor for Friendship Elementary School. Posted 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 19) Hines, Delores, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 20) Kamara, Kara, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 21) Kane, Abigail, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 22) Kiszely, Kimberly, Mentor for Guidance Counselor Diana Woodard for the Coatesville Area Senior High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 23) Long, Timothy, Title 1 Tutor for Caln Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 24) Marchesani, Stephanie, Mentor for Special Education Teacher Green, Marian for South Brandywine Middle School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 25) McBall, Heather, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 26) McCain, Eric, Girls' Basketball Coach for Scott Middle School. Posted: 10/19/2017. Salary: \$3,394.75. Effective: 2017—2018 School Year. SP4: Staff.
- 27) McIlhenny, Melissa, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 28) Monte, Audrey, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

- 29) Moore, Charles, Boys' Basketball Coach for the Coatesville Area Senior High School. Employee returning from the 2016—2017 School Year. Salary: \$7,523.50. Effective: 2017—2018 School Year. SP4: Staff.
- 30) Mui, Kathryn, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 31) Nichols, Sean, Title 1 Tutor for Friendship Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 32) Norton, Sheila, Title 1 Tutor for Friendship Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 33) Pacana, Maureen, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 34) Quattlebaum, Nathaniel, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 35) Riker, Brian, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 36) Rusnak, Hillory, Title 1 Tutor for Rainbow Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 37) Stewart, Pamela, Title 1 Tutor for Caln Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 38) Tabakelis, Margaret, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Lombardo, Christine, Teacher for the Coatesville Area Senior High School. Effective: 10/9/2017—12/22/2017.
- 2) Rohr, Dennis, Cafeteria/Playground Aide for King's Highway Elementary School. Effective: 9/12/2017—10/12/2017.
- 3) Sell, Maryanne, Teacher for Caln Elementary School. Effective: 11/10/2017—1/10/2018.
- 4) Sullivan, Kinsey, Teacher for East Fallowfield Elementary School. Effective: 11/3/2017—11/9/2017.
- 5) Tabakelis, Margaret, Teacher for King's Highway Elementary School. Effective: 11/8/2017—11/21/2017.
- 6) Wesolowski, Paula, Teacher for South Brandywine Middle School. Effective: 2/17/2018—5/11/2018.

b. CATSS

- 1) Friel, Deborah, Principal's Secretary for the Coatesville Area School District. Effective: 10/10/2017—11/23/2017.
- 2) Thompson, Fay, Cafeteria/Playground/Library Aide for Rainbow Elementary School. Effective: 10/16/2017—11/24/207.

4. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

1) Meredith, Barbara, move from 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Intermediate High School to South Brandywine Middle School. Effective: 10/30/2017.

b. FEDERATION

1) Nicholson, Joseph, move from B Custodian for Scott Middle School to the Coatesville Area Senior High School. Effective: 10/30/2017.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

1) Cummings, Regina, move from 6.5 Hour Special Education One-on-One Aide to 8 Hour Attendance Secretary for the Coatesville Area Senior High School. Posted: 10/17/2017. Effective: 11/13/2017. SP4: Staff.

6. Correction

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. FEDERATION

1) Baynard, Robert, B Custodian, remain at Scott Middle School. Effective: 10/30/2017.